

Training Courses at Aurenda



Check out the current list of training courses offered by Aurenda, and find out what courses we plan to bring you in the near future!

What's On at Aurenda

5 Day Introductory Occupational Safety & Health Representative Course

About this Course

This course applies to all elected Safety & Health Representatives. It is designed to enable elected Safety & Health Representatives to effectively represent their fellow employees in matters relating to Occupational Safety & Health in the workplace.

Safety & Health Representatives, and if appropriate, supervisors, managers and others, will be taught the basic knowledge and skills to effectively perform their roles and functions under the legislation. The ultimate objective is to assist in improving safety and health in Western Australian workplaces.

This is an accredited course and provides the training required by the Act.

Who Should Attend

- ▶ Newly-elected Occupational Safety & Health Representatives
- ▶ Supervisors
- ▶ Managers
- ▶ Committee Members

Course Duration5 days

Partial completion of Certificate III in Occupational Health & Safety BSB30707.

Participants attending the course have the opportunity to be assessed against 6 units of competency towards partial completion of the nationally recognised Certificate III in Occupational Health & Safety BSB30707



For more information click on the appropriate course link.

2 Day Safety & Health Representative Refresher Course

About this Course

This course has been designed to update the skills and knowledge for those elected Safety & Health Representatives who have previously attended the 5 day introductory training for safety representatives. The course provides additional skills and knowledge to elected Safety & Health Representatives so that they can continue to adequately represent employees and effectively participate in a safety management program.

It is recommended that a refresher course be attended every two years.

Who Should Attend

- ▶ Elected Occupational Safety & Health Representatives
- ▶ Supervisors
- ▶ Managers
- ▶ Committee Members

Course Duration2 days

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What's Coming to Aurenda

Effective Safety & Health Committees

About this Course

This course has been designed to assist in the establishment and maintaining of effective safety and health committees and to give committee members the knowledge and skills to function productively.

Having a committee that is not effective is unproductive, disheartening and a waste of everyone's time. Attendance at this training will assist committee members to understand what can be achieved when committees are run effectively and why goal setting is so important.

Who Should Attend

- ▶ Elected Occupational Safety & Health Representatives
- ▶ Committee Members
- ▶ Management who are responsible for the committee

Course Duration 1 day

Occupational Safety & Health for Supervisors and Line Managers

About this Course

This course has been designed to assist supervisors and line managers to understand their role in the implementation of a safety system, duty of care, and provide information about preventing workplace injury and illness. It also gives a basic overview of workers' compensation and injury management.

It includes understanding of the Occupational Safety & Health legislative framework, what risks and hazards are and how to control them, your role as a supervisor or manager, enforcement of safety, data analysis and record keeping.

Who Should Attend

- ▶ Supervisors
- ▶ Managers
- ▶ Potential supervisors

Course Duration 1 day

Introduction to Injury Management

About this Course

This is a short course designed to assist employers to understand their legal requirement to have an injury management system.

This course will assist employers to understand their rights under the legislation and provide a basic understanding of what injury management is all about.

Who Should Attend

- ▶ Employers who are committed to the injury management process
- ▶ Injury Management Coordinators
- ▶ Anyone responsible for managing injured workers
- ▶ Injury management managers

Course Duration 6 hours

Advanced Injury Management

About this Course

This course follows on from the introductory course to injury management.

The course is designed to upskill those who have experience in injury management and will provide a more comprehensive understanding of the *Workers' Compensation and Injury Management Act*, injured workers' entitlements and obligations, proactive injury management, identification of non-compliance and risk behaviours, legal options, and working together as a team.

Who Should Attend

- ▶ Injury Management Coordinators
- ▶ Anyone responsible for managing injured workers
- ▶ Injury management managers

Course Duration 2 days

To enquire about any of these courses, contact Pippa Moodie on (08) 6389 8900 or email training@arenda.com.